

## CUFA BC *Distinguished Academics Awards* – Nomination Form

### NOMINATION PACKAGE CHECKLIST:

Please include the following pieces of supporting documentation with this nomination:

- A cover letter explaining why you believe the nominee should receive the *Distinguished Academics Award*
- A current (abbreviated) copy of the nominee's CV – no more than 20 single-sided pages or 10 double-sided pages
- Two letters of reference for the nominee, per the terms of reference for the award

### CONTACT INFORMATION FOR THE NOMINEE:

Preferred Honorific (Please check one)					
Dr. <input type="checkbox"/>	Prof. <input type="checkbox"/>	Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>
First Name			Last Name		
Mailing Address					
City		Province	Postal Code	Phone Number	
Institution (RRU, SFU, UBC, UNBC, or UVic)		Department		E-mail Address	

Please read the *Distinguished Academic Awards Terms of Reference* before answering the following questions:

- 1) Are you nominating an individual or a group?    Individual     Group

PLEASE NOTE: If you are nominating a group, please submit a separate form for each member of the group.

- 2) Is this individual a member of the faculty association at their institution? Yes  No

- 3) For which award are you submitting this nomination?

Career Achievement Award

Academic of the Year Award

Early in Career Award

(Please Note: The DAA Adjudication Committee may choose to move a nomination to a different category if it is deemed appropriate and in the nominee's interest.)

### CONTACT INFORMATION FOR YOU, THE NOMINATOR:

Preferred Honorific (Please check one)					
Dr. <input type="checkbox"/>	Prof. <input type="checkbox"/>	Mr. <input type="checkbox"/>	Mrs. <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>
First Name			Last Name		
Mailing Address					
City		Province	Postal Code	Phone Number	
Institution (RRU, SFU, UBC, UNBC, or UVic)		Department		E-mail Address	

## Statement Regarding the Collection, Use, and Disclosure of Personal Information by CUFA BC with Respect to the *Distinguished Academics Awards*

The Confederation of University Faculty Associations of British Columbia (CUFA BC) collects personal information about nominees for the *Distinguished Academics Awards* to assess nominees' suitability to receive an award. The personal information collected includes, but is not limited to, contact information for the nominee, the *curriculum vitae* of the nominee, and letters of reference about the nominee. Consenting to the collection and use of the information is required for the nomination. No nomination will be considered without the nominee's signature.

Personal information collected about nominees will be retained by CUFA BC as follows:

- 1) Personal information about nominees who subsequently receive a *Distinguished Academics Award* will be retained indefinitely by CUFA BC in order to provide an ongoing record of the accomplishments of the award winners.
- 2) Personal information about nominees who do not ultimately receive an award will be retained for 18 months after the date of their initial nomination so that their personal information may be used in the award adjudication subsequent to the year in which they were first nominated.

If a nominee is selected to receive an award, personal information about their teaching, scholarly activity, contributions to the community beyond the academy, and related matters will be released to the public by way of media releases, web pages, and other means in order to publicize the accomplishments of the award recipient and the *Distinguished Academic Awards* generally.

Any questions about this statement should be directed to CUFA BC's Executive Assistant at 604 646-4677 or [coordinator@cufa.bc.ca](mailto:coordinator@cufa.bc.ca)

*I have read the above statement about the collection, use, and disclosure of personal information by CUFA BC with respect to the Distinguished Academics Awards, and I consent to the collection, use, and disclosure of my personal information as a nominee for an award.*

\_\_\_\_\_  
Signature of Nominee

\_\_\_\_\_  
Date