

Job Posting

Executive Director

Confederation of University Faculty Associations of British Columbia (CUFA BC)

The Confederation of University Faculty Associations of British Columbia represents over 5,500 professors, lecturers, instructors, and academic librarians at British Columbia's five research / doctoral universities: Royal Roads University, Simon Fraser University, the University of British Columbia, the University of Northern British Columbia, and the University of Victoria. The mandate of CUFA BC is to act as the unified voice of its member faculty associations on a variety of issues affecting post-secondary education in British Columbia. CUFA BC provides informed commentary and timely research to educate the public and BC's government on issues ranging from labour relations to provincial funding for post-secondary education; in addition, CUFA BC provides collective bargaining and labour relations support to member associations when requested.

Reporting directly to the President, the Executive Director is responsible for the effective functioning of the organization. On a day-to-day basis, the Executive Director works collaboratively with and supervises CUFA BC's Resource Coordinator; in financial matters, the Executive Director works with, supports, and reports directly to the association's Treasurer. In addition to administration, the key responsibilities of the Executive Director include organizational leadership and capacity-building; research and advocacy; member, government, media, and external relations; and member support in significant or complex cases of grievance handling and collective bargaining.

The ideal candidate will possess a post-graduate degree, preferably a doctorate; five or more years of success in a political advocacy organization; knowledge of the post-secondary sector, relevant legislation and jurisprudence, and post-secondary policy issues; experience in advocacy work and government relations; and experience in collective bargaining. We seek a candidate who is adaptable, ethical, creative, dynamic, responsive, collaborative, and an excellent communicator, relationship-builder, and problem-solver. The ability to work independently in a small organization is an essential skill for this position. We offer a competitive salary and benefit package commensurate with the qualifications of the candidate. This position is based in Vancouver, BC.

All qualified candidates are encouraged to apply. CUFA BC welcomes applications from qualified individuals from equity-seeking groups, including women, members of racialized groups, Indigenous persons, persons with disabilities, and persons of any sexual orientation, gender identity, or gender expression.

Please submit a letter of application, a CV, and the names of three references by 15 December 2018.

Applications should be submitted as a single PDF document and directed to Dr. Jacqueline Holler, President, CUFA BC, at holler@unbc.ca.